

# CHECKLIST FOR FINANCIAL AID

**The following steps can be completed online at www.malone.edu/gpsfa**

1. **Free Application for Federal Student Aid** **(FAFSA)**

Available online at ([www.fafsa.gov](http://www.fafsa.gov)). Our Title IV school code is 003072. If you have filed a FAFSA previously, you can utilize your FSA ID (Federal Student Aid ID) to access renewal data.

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|  | **FAFSA Filing Schedule** |  |
| If your start date is | Complete the FAFSA for | Use tax year info |
| Spring 2018 (January – April) | 2017-2018 | 2015 |
| Summer 2018 ( May – July) | 2018-2019 | 2016 |
| Fall 2018 (August – December) | 2018-2019 | 2016 |

1. **Malone Financial Aid Application**
2. **Documentation of employer tuition reimbursement**
3. **Additional requirements for loan eligibility (if using)**

Complete the **Direct Loan Stafford Entrance Counseling and MPN** online at [www.studentloans.gov](http://www.studentloans.gov). Click on the blue Log In button to get started. You will need your FSA ID to complete the process. Be sure to choose the Unsubsidized Loan Counseling and Master Promissory Note.

Once the financial aid office has all the necessary documentation, an **Award Letter** will be sent to you.

If you have any questions, please contact our office at 330-471-8435.

Malone University

Financial Aid Office

2600 Cleveland Ave N.W.

Canton, OH 44709-3897

330-471-8652 fax