

CONSTITUTION
OF THE
MALONE UNIVERSITY YOUNG ALUMNI COMMUNITY

ARTICLE I
NAME

The name of this organization shall be the Malone University Young Alumni Community hereinafter referred to as MYAC.

ARTICLE II
PURPOSE

Section 1. Service. To be of service and support to the University and its alumni by providing meaningful resources and activities which will be to the mutual benefit of its constituency.

Section 2. Spiritual. To uphold the mission of Malone University as set forth in its official documents.

Section 3. Financial. To strengthen the University through direct financial support and student recruitment, with an emphasis on Christian stewardship and the importance of giving back to the University.

Section 4. Communication. To maintain communication with alumni and to develop and maintain a united alumni effort on behalf of Malone University.

ARTICLE III
PRINCIPAL OFFICE

The principal office of MYAC shall be at Malone University, Canton, Ohio.

ARTICLE IV
MEMBERSHIP

Section 1. Graduates. All graduates having graduated within the immediate past ten (10) years of Malone College and Malone University and who are not older than thirty-five (35) years of age are members of this Association.

Section 2. Credit Hours. All persons who have attended full-time at least one academic year or the equivalent in total credit hours shall be considered members of this Association.

Section 3. Members of Record. All members of record at the adoption of this Constitution are members of the Association.

Section 4. Spouses. Spouses of Alumni are associate members of MYAC. They shall not be entitled to hold office or to vote.

ARTICLE V **GOVERNANCE BY MYAC BOARD OF DIRECTORS**

Section 1. Governing Body. MYAC shall be governed by a body consisting of officers and members-at-large and a representative from the Associated Students of Malone University, and shall hereinafter be referred to as the “MYAC Board of Directors”.

Section 2. Voting Members. The MYAC Board of Directors shall include Officers as per Article VI; at least twelve (12) members-at-large who are members as established in Article IV. the Director of Alumni Relations as an ex-officio member.

The MYAC Board of Directors shall be comprised of at least one member of each biennium from the current year’s graduating class through ten (10) years of graduation from the University. (Ex- One member should be a member of a class either one or two years immediately following graduation, another member should be a member of a class either three or four years following graduation, etc., etc.)

In addition to the Director of Alumni Relations, the Vice President for Advancement and the Director of Alumni Relations shall have the authority to appoint up to two (2) members of the Advancement Team to serve as liaisons to and members of the MYAC Board of Directors. Those appointees shall be ex-officio voting members.

The term of office for each member of the MYAC Board of Directors shall coincide with the start of a new Academic Year at the University.

Section 3. Non-Voting Members. The MYAC Board of Directors shall include the Student Body President as elected by the Associated Students of Malone University and shall serve as a non-voting member. The President of the Senior Class as elected by the Senior Class shall also serve as a non-voting member.

Section 4. Notice of Meetings. Written notice of all meetings of the MYAC Board of Directors shall be given, personally, electronically or via first class mail, not less than ten (10) days before the date of the meeting, to each member of the MYAC Board of Directors. If mailed, such notice shall be deposited in the United States mail, directed to the member of the MYAC Board of Directors at his or her address or electronic mail address as it appears on the record of the MYAC Board of Directors membership. The notice shall state the place, date and hour of the meeting.

Section 5. Number of Meetings. There shall be a minimum of five (5) scheduled

meetings per academic year. Meetings may be conducted and/or attended via technological means such as but not limited to, teleconference, web conference, video chat, etc.

Section 6. Quorum. At each meeting of the MYAC Board of Directors for the transaction of any business, a quorum shall consist of six (6) members of the MYAC Board of Directors, whether in person or via teleconference, web conference, video chat., etc..

Section 7. Procedure. The order of business and all other matters of procedure at every meeting of the MYAC Board of Directors shall be determined by the presiding officer.

Section 8. Nominations. The Past President with the assistance of the Director of Alumni Relations shall chair a nominating committee and shall present to the MYAC Board of Directors a slate of candidates for each of the various expired terms. In order to best represent Malone Young Alumni constituency, the MYAC Board of Directors shall be represented, if possible, by those nominees most qualified by expertise, balanced by academic discipline, geographic area and era of graduation. The nominating committee shall exercise its discretion in presenting to the MYAC Board of Directors a slate of nominees which best reflects a representation of alumni on the MYAC Board of Directors.

Section 9. Elections. The nominations shall be approved by the MYAC Board of Directors, and the approved candidates shall begin their term of office at the next scheduled meeting of the MYAC Board of Directors.

Section 10. Duties. All MYAC Board of Directors members are expected to participate in activities and committees of the Association in accordance with the spiritual values and Biblical faith, which are the foundations of Malone University.

In order to ensure continued involvement and communication, a requirement of continued membership shall be enforced by the MYAC Board of Directors in accordance with Section 12 below. Each member of the MYAC Board of Directors shall be required to attend three (3) of the five (5) MYAC Board of Directors meetings per year. Each meeting may be attended by any means as specified in Section 5 above.

In addition, each member shall attend at least two (2) MYAC events per year plus at least one MYAC sponsored event per Homecoming Weekend.

Section 11. Resignation. Any member of the MYAC Board of Directors may resign at any time by giving his or her resignation to the MYAC Board of Directors. Such resignation shall take effect at the time specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

Section 12. Removal. Any member may be removed with cause by an affirmative vote of two-thirds of the MYAC Board of Directors at any meeting of the MYAC Board of Directors, notice of which shall have referred to the proposed action. Unexcused absence from three meetings during a single academic year shall, with limitation, be considered cause for removal

Section 13. Vacancies. Vacancies on the MYAC Board of Directors may be filled to the completion of the term by a majority vote of the Board.

Section 14. Compensation. No MYAC Board of Directors member shall receive, directly or indirectly, salary or compensation, except for reimbursement of expenses necessarily incurred in effecting one or more of the purposes of MYAC.

ARTICLE VI **OFFICERS**

The officers of MYAC shall be President, President-Elect, Immediate Past-President, Chaplain, and Secretary. Malone graduates who have been on the MYAC Board of Directors for at least one year are eligible to be officers of the MYAC Board of Directors.

Section 1. Election and Term of Office. The President-Elect shall be elected annually and shall serve a three year term; the first year as President-Elect, the second year as President, and the third year as Past-President. The Secretary shall be elected no less than biennially and shall not serve more than two consecutive two years terms.

Section 2. Duties of President. The President shall preside at all MYAC Board of Directors' meetings, and, as an observer, attend the Malone University Alumni Executive Board meetings when available.

Section 3. Duties of President-Elect. The President-Elect shall assume the duties of the President in the President's absence or at his or her request.

Section 4. Duties of Immediate Past-President. The Immediate Past-President shall, as a voting member, represent the Malone University Alumni Executive Board. The duty of this appointee shall be to act as a liaison between the Association and the Alumni Executive Board of the University.

Section 5. Duties of Chaplain. The Chaplain shall provide spiritual direction and support to the MYAC Board of Directors.

Section 6. Duties of Secretary. The Secretary shall record the minutes of the MYAC Board of Directors' meetings and shall also perform any other duties so assigned by the Board.

ARTICLE VII
COMMITTEES/AWARDS/ACTIVITIES

Section 1. Committees. MYAC, at the direction of the President shall have the authority to create or dissolve any standing committee, *ad hoc* committee, or any other committee necessary to further the goals and missions of MYAC.

Section 2. Standing Committees. The MYAC Board of Directors may have standing committees consisting of members of the MYAC Board of Directors.

Standing committees shall consist of: Communications, Events, and the Nominating Committee.

Section 3. Awards. The MYAC Board of Directors following the recommendation of the Nominating Committee shall review and recommend candidates for all awards granted by MYAC consistent with the established philosophy of the awards.

Section 4. Activities. MYAC by and through the MYAC Board of Directors shall support all alumni, MYAC and University activities, such as, Homecoming, Freshman Orientation, Athletic Hall of Fame, the Senior Banquet, Baccalaureate, Commencement, seasonal events, community service projects and networking events.

ARTICLE VIII
AMENDMENTS

This constitution may be amended by a vote of two-thirds of the members of the MYAC Board of Directors present at any regular meeting of the MYAC Board of Directors, provided a copy of the proposed amendments were provided to the members of the MYAC Board of Directors no less than two weeks prior to the date of said meeting. Votes may be cast by mail, by proxy, electronically or in person.

ARTICLE IX
PARLIAMENTARY AUTHORITY

Parliamentary authority for conducting the business of the Association shall be ROBERTS RULES OF ORDER.