

Statement of Informed Consent to Participate

My name is XXX and I am conducting a research study with Dr. /Mr./Ms. XXXXX of the XXXXX Department at Malone University in order to learn about perceptions of XXXXXX. As such, we are interested in evaluating the XXXXX program in which your student takes/took part. By participating in a [discussion forum/interview/surveyXXXX] and providing feedback, [your student/youXXXX] may help us to better understand what works and what doesn't work in the field of [XXXXXX].

Participating in this study consists of taking part in a XXXXXX minute [focus group (or state "interview" or "survey" or other type of study involved XXXX)]. Our discussion will consist of approximately XXXXXX questions that were carefully developed. There are no known risks of this study, and one benefit might be that [your student/youXXXX] might have some time to reflect about the questions and [his/her/yourXXX] views and experiences.

Participating in this study is completely voluntary. There are no penalties for not participating. [Your student's/your identityXXXX] will be kept confidential in all of my reports about this project.

This study has been approved by [facility/schoolXXXXX0, administrator, [administrator's nameXXXX]]. If you have any questions about the study, please, feel free to call me at the school/facility/company at XXX-XXX-XXXX.

This study has been approved by the Human Research Committee of Malone University. If you have questions about ethics in human research, please, call Dr. Lauren Seifert at 330-471-8558, or my supervisor at Malone, [supervisor's nameXXXX, or fill in school/company name here instead]. We will transcribe the data using false names to protect your identity. At the completion of our discussion you will have a chance to ask me questions. My contact information is [providing your business phone number or email, or a cell phone... but not a home land line which can be traced to your home address, please]

We plan to use the results of this study for: XXXXXX.

Thank you!

Participant's Statement: [for individuals 18 yrs. and older]

I have read this page and agree to take part in the study described on it.

SIGNED: _____ DATE: _____
(the participant)

[or if giving guardian consentXXX]

Parent/Guardian Statement:

I have read this page and agree that my student [print his/her name]: _____, may take part in the project described above.

Parent/Guardian Signature: _____ DATE: _____

Comment [Is1]: [Note: where "XXXXX" represent information that would fit a specific research project. It would be added by the investigator]

If testing minor-aged students at a school/facility and involving teachers or administrators as collaborators or participants, make 2 versions of the form: one for parents/guardians and one for teachers/administrators who are taking part.

If subjects are adults (not minors) and can give their own consent, then delete all references to one's child or student and replace the wording with direct wording, like "You are being asked to take part in a study of XXXX". Then, in the signature space, you'll want:

Participant's Statement:
I have read this page and agree to take part in the study described on it.

Participant's Signature:
Date:

Comment [Is2]: fill-in appropriate type of research, e.g., focus group, survey, etc.).

Comment [LSS3]: This portion might be deleted if the study is being conducted at a school. Many school administrators release Malone University from liability associated with a study when they write their school permission letters for the researcher.

This is a desirable situation when all subjects are tested at the school and Malone University is not involved excepting as the degree program in which the student/researcher is involved. So, it might be appropriate to remove the reference to Malone U.'s HRC/IRB on some consent forms.

Comment [LSS4]: This portion is removed for if no minor-aged participants will be involved and no parent/guardian consent is needed.